

**MINUTES OF THE  
REGULAR MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA  
August 18, 2016**

The Board of Commissioners of the Housing Authority of the County of Santa Barbara met in regular session on August 18, 2016 at the Miller Community Center, 5575 Armitos Avenue, Goleta, California. Chair Pearson called the meeting to order at 5:00 p.m.

Upon roll call the following Commissioners were present: Lisa Knox Burns, Fran Clow, Robert Doyle, Mickey Flacks and James Pearson. John Lizarraga was excused.

Also present were Robert P. Havlicek Jr., Secretary/Executive Director, Jackie Bordon, Executive Secretary, Irene Melton, Director of Finance and Operations, John Polanskey, Director of Housing Development, Sanford Riggs, Director of Housing Programs and Irene Vejar, Director of Human Resources.

**INTRODUCTIONS**

The Executive Director introduced his wife, Wanda Havlicek.

**PUBLIC HEARING FOR DRAFT 2017 PHA PLAN:** Chair Pearson opened the public hearing:

No comments were received. The public hearing was closed.

**APPROVAL OF MINUTES**

MOTION by Commissioner Burns, second by Commissioner Flacks, to approve the minutes of the regular meeting of July 21, 2016. Robert Doyle abstained, all others present voted aye. Motion carried.

**PUBLIC COMMENT PERIOD**

No public comments were received.

**REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR**

Mr. Havlicek entertained questions concerning his written report. He announced that ribbon cutting ceremonies have been scheduled for Miller Stanley on September 29<sup>th</sup> and for the Golden Inn and Village on October 28<sup>th</sup>.

He also shared a thank you card recently received from a client.

**APPROVAL OF OPERATION AND MANAGEMENT REPORTS**

MOTION by Commissioner Doyle, second by Commissioner Flacks to approve the operation and management reports. All present voted aye. Motion carried.

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### APPROVAL OF EXPENDITURES

**Resolution No. 2650** - Approval of Expenditure List as submitted, including meeting expenses. MOTION by Commissioner Flacks, second by Commissioner Clow to adopt Resolution No. 2650. Irene Melton answered several additional questions to the satisfaction of the board. All voted aye. Motion carried.

### WRITTEN COMMUNICATIONS

Noted.

### COMMISSIONERS' ORAL COMMUNICATIONS

Commissioner Flacks shared that a friend that recently retired from a research organization wanted to see farmworker housing and was shown Creekside Village in Los Alamos; he was very impressed.

Commissioner Doyle recognized staff the quality of the Annual Picnic.

### UNFINISHED BUSINESS

None.

### NEW BUSINESS

**MOTION TO ACCEPT THE INDEPENDENT AUDITOR'S REPORT FOR PARKSIDE GARDEN APARTMENTS FOR THE PERIOD ENDED DECEMBER 31, 2015.** MOTION by Commissioner Flacks, second by Commissioner Clow to accept the auditor's report. Irene Melton noted that the regulatory period for this property expired in February 2016. All voted aye. Motion carried.

**MOTION TO ACCEPT THE INDEPENDENT AUDITOR'S REPORT FOR THE BASIC FINANCIAL STATEMENT FOR THE PERIOD ENDED DECEMBER 31, 2015.** MOTION by Commissioner Doyle, second by Commissioner Flacks to accept the auditor's report. All voted aye. Motion carried.

**MOTION TO DESIGNATE COMMISSIONER DELEGATES TO ATTEND THE 2016 NAHRO NATIONAL CONFERENCE.** No Commissioners in attendance expressed interest in attending; the Executive Secretary was instructed to check with Commissioner Lizarraga upon his return. MOTION by Commissioner Flacks, second by Commissioner Clow to designate John Lizarraga as Commissioner Delegate if he is interested in attending. All voted aye. Motion carried.


**MOTION TO RE-SCHEDULE THE SEPTEMBER BOARD MEETING FROM THURSDAY, SEPTEMBER 15, 2016 TO THURSDAY SEPTEMBER 22, 2016.** MOTION by Commissioner Clow, second by Commissioner Flacks to re-schedule the September Board Meeting. All voted aye. Motion carried.

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ADJOURNMENT

There being no further business to come before the Board, MOTION by Commissioner Clow, second by Commissioner Flacks to adjourn the meeting at 6:31 p.m. All present voted aye. Meeting adjourned.

  
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James E. Pearson  
Chair

  
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Robert P. Havlicek Jr.  
Secretary/Executive Director