

**MINUTES OF THE  
REGULAR MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA  
June 15, 2023**

The Board of Commissioners of the Housing Authority of the County of Santa Barbara met in regular session on June 15, 2023 at 815 West Ocean Avenue, Lompoc, CA. Chair Pearson convened the meeting at 5:00 p.m.

Upon roll call the following Commissioners were present: Shay Allen, Christian Alonso, Lisa Knox-Burns, Robert Doyle, Henry Mercado, Greg Ortiz, and James Pearson.

Also present were Bob Havlicek, Executive Director; Irene Melton, Director of Finance; Sanford Riggs, Director of Operations; John Polanskey, Director of Housing Development, Irene Vejar, Human Resources Director; Nancy Wesoff, Director of Contract Administration and Compliance, Surf Development and Teresa Ruffoni, Legal Secretary.

**INTRODUCTIONS**

Executive Director Havlicek introduced Sylvia Bernard and Hector from Good Samaritan.

Chair James Pearson changed the order of items on the Agenda to accommodate the Good Samaritan guests:

**APPROVAL OF MINUTES**

MOTION by Commissioner Doyle, seconded by Commissioner Mercado to approve the minutes of the regular meeting of May 18, 2023. All voted aye. Motion carried.

**PUBLIC COMMENT PERIOD** - No public comments were received.

**REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR**

Executive Director Havlicek reported on the renovation at the four plex in Guadalupe and noted preparations were being made to sell it to Surf Development. He received a very nice email from United Way saying they were very happy with our work. Director Riggs reported the details on the progress.

Executive Director Havlicek reported that Harry's House construction is scheduled to be completed on August 2<sup>nd</sup>, 2023. The Executive Director's report concluded. The Chairperson called for questions.

Commissioner Knox-Burns requested the status on the written responses to the public comments on the parking policy. Director Riggs reported the responses were still pending.

Director Riggs presented the status of the Waitlist for Harry's House. It opened April 18<sup>th</sup> and will close on August 31<sup>st</sup>, 2023. There are 212 applications for Harry's House. Currently we have selected 231 applicants.

Executive Director Havlicek reported that he has received emails on AB 8653 and they are on his radar. The bill introduction wants more accountability. Housing Authority's as a unit are assembling a response. HUD is aware. This is in the preliminary stages and has not passed the assembly. Chair Pearson called for questions. There were no further questions or comments.

## **APPROVAL OF OPERATION AND MANAGEMENT REPORTS**

Irene Melton reported that adjustments were being made to reduce accounts receivable. MOTION by Commissioner Knox Burns, seconded by Commissioner Ortiz to approve the operation and management reports. All questions were answered to the satisfaction of the Board. All voted aye. Motion carried.

### **RESOLUTION No. 3077 – Approval of Expenditure List as Submitted**

MOTION by Commissioner Doyle, seconded by Commissioner Allen to approve the expenditures. Irene Melton answered all questions to the satisfaction of the Board. All voted aye. Motion carried.

## **WRITTEN COMMUNICATIONS**

Welcome Home Campaign - Good Sam presented information regarding clients and the services they provide. Many clients have no household items. Good Sam also helps by finding donations of necessities for those coming from homelessness to housing.

## **COMMISSIONERS' ORAL COMMUNICATIONS**

Commissioner Doyle stated that he attended a presentation on a future development in the Orcutt area.

## **NEW BUSINESS**

MOTION by Commissioner Doyle and seconded by Commissioner Mercado to Approve the Funding Request from Partners In Housing Solutions for \$35,000.00. All voted aye. Motion carried. Executive Director Havlicek reported that Housing Authority has been helping fund Partners in Housing Solutions for years. The services provided have benefitted the Housing Authority's clients and landlords, and the partnership is value added.

**Resolution No. 3085 – A RESOLUTION OF THE HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA APPROVING AND AUTHORIZING THE EXECUTIVE DIRECTOR OR DESIGNEE TO TAKE ALL NEEDED ACTIONS TO COMPLETE THE DISPOSITION OF REAL PROPERTY COMMONLY REFERRED TO AS 531 NORTH G STREET, LOMPOC, CALIFORNIA.** MOTION by Commissioner Mercado, seconded by Commissioner Knox-Burns to adopt Resolution No. 3085. All voted aye. Motion carried.

The Chair called for a vote on Resolutions 3078, 3079, 3080, 3081 and 3083 as a single vote. MOTION by Commissioner Alonso, seconded by Commissioner Doyle to adopt Resolution Numbers 3078, 3079, 3080 and 3083. All questions were answered to the satisfaction of the board. All voted aye. Motion carried.

**Resolution No. 3078 - RESOLUTION OF BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA ("HOUSING AUTHORITY") APPROVING AND AUTHORIZING THE EXECUTIVE DIRECTOR OR DESIGNEE TO TAKE ALL NEEDED ACTIONS TO APPLY FOR FUNDING WITH THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT UNDER THE HOUSING FOR A HEALTH CALIFORNIA ARTICLE I PROGRAM AND TO SERVE AS A GENERAL PARTNER IN HERITAGE RIDGE SENIOR, LP. MOTION by Commissioner Alonso, seconded by Commissioner Doyle, to adopt Resolution Number 3078. All questions were answered to the satisfaction of the board. All voted aye. Motion carried.**

**Resolution No. 3079 - RESOLUTION OF BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA ("HOUSING AUTHORITY") APPROVING AND AUTHORIZING THE EXECUTIVE DIRECTOR TO TAKE ALL NEEDED ACTIONS TO APPLY FOR FUNDING WITH THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT UNDER THE HOUSING FOR A HEALTH CALIFORNIA ARTICLE I PROGRAM AND TO SERVE AS A GENERAL PARTNER IN HERITAGE RIDGE SENIOR, L.P. MOTION by Commissioner Alonso, seconded by Commissioner Doyle, to adopt Resolution Number 3079. All questions were answered to the satisfaction of the board. All voted aye. Motion carried.**

**Resolution No. 3080 - RESOLUTION OF BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA ("HOUSING AUTHORITY") APPROVING AND AUTHORIZING THE EXECUTIVE DIRECTOR OR DESIGNEE TO TAKE ALL NEEDED ACTIONS TO APPLY FOR FUNDING WITH THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT UNDER THE HOUSING FOR A HEALTH CALIFORNIA ARTICLE I PROGRAM AND TO SERVE AS A GENERAL PARTNER IN HERITAGE RIDGE SPECIAL NEEDS FAMILY, LP. MOTION by Commissioner Alonso, seconded by Commissioner Doyle, to adopt Resolution Number 3080. All questions were answered to the satisfaction of the board. All voted aye. Motion carried.**

**Resolution No. 3081 - RESOLUTION OF BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA ("HOUSING AUTHORITY") APPROVING AND AUTHORIZING THE EXECUTIVE DIRECTOR TO TAKE ALL NEEDED ACTIONS TO APPLY FOR FUNDING WITH THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT UNDER THE HOUSING FOR A HEALTH CALIFORNIA ARTICLE I PROGRAM AND TO SERVE AS A GENERAL PARTNER IN HERITAGE RIDGE SPECIAL NEEDS FAMILY, L.P. MOTION by**

Commissioner Alonso, seconded by Commissioner Doyle, to adopt Resolution Number 3081. All questions were answered to the satisfaction of the board. All voted aye. Motion carried.

**Resolution No. 3082 - RESOLUTION OF THE HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA APPROVING AND AUTHORIZING EXECUTIVE DIRECTOR OR DESIGNEE TO ACCEPT THE DONATION OF THE REAL PROPERTY LOCATED AT 531 NORTH G STREET, LOMPOC, CALIFORNIA PURSUANT TO THE LENA KAYE AKA W. LENA KAPPLER TRUST AND TAKE SUCH OTHER NEEDED ACTIONS TO COMPLETE THE PROPERTY TRANSFER FROM THE LENA KAYE AKA W. LENA KAPPLER TRUST TO THE HOUSING AUTHORITY.** MOTION by Commissioner Knox-Burns, seconded by Commissioner Doyle, to adopt Resolution No. 3082.


**Resolution No. 3083 - A RESOLUTION OF THE HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA APPROVING AND AUTHORIZING ITS THE EXECUTIVE DIRECTOR OR DESIGNEE TO EXECUTE AND TAKE ALL NEEDED ACTIONS IN CONSULTATION WITH AUTHORITY'S GENERAL COUNSEL RELATIVE TO ENTERING INTO A FIRST AMENDMENT TO REGULATORY AGREEMENT FOR VILLA DEL SOL.** MOTION by Commissioner Alonso, seconded by Commissioner Doyle, to adopt Resolution Number 3083. All questions were answered to the satisfaction of the board. All voted aye. Motion carried.

**Resolution No. 3084 – A RESOLUTION OF THE HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA APPROVING AND AUTHORIZING THE ISSUANCE OF 13 PROJECT-BASED VOUCHERS.** MOTION by Commissioner Alonso, seconded by Commissioner Doyle, to adopt Resolution No. 3084. All questions were answered to the satisfaction of the board. All voted aye. Motion carried.

#### ADJOURNMENT

There being no further business to come before the Board, MOTION by Commissioner Knox-Burns, seconded by Commissioner Alonso to adjourn the meeting at 7:08 p.m. All voted aye. Meeting adjourned.

  
James E. Pearson, Chair

  
Robert P. Havlicek Jr.  
Secretary/Executive Director