

Selection Policy

Section 8 Project-Based Voucher Program

Developers/Owners applying for Project-Based rental Assistance (**PBA**) for existing units are required to adhere to the Housing Authority of the County of Santa Barbara's (**HACSB**) HUD-approved procedures.

The **HACSB** will advertise **PBA** opportunities, as a public notice, in the local news papers of general circulation in accordance with HUD regulations. Only applications received in response to a specific advertisement will be considered.

The initial phase of the application consists of a *letter of interest* describing intent to submit a project. This letter must be received prior to the deadline stated in the public notice. Upon receipt of a *letter of interest*, the **HACSB** will forward the formal Owner Application to the respondent for completion. The application consists of eight (8) narrative questions, several of which require documented evidence or proof of qualifying elements and statements. The **HACSB** will specify a deadline for submission. Applicants notified of incomplete submissions will be given an opportunity to supply additional information during a five (5) day technical correction period.

Applications deemed responsive to the **HACSB**'s advertisement will be scored and ranked according to the attached criteria. An ad-hoc committee will convene for the purpose of evaluating and ranking applicant(s). Tied scores will be resolved by a determination of cost-effectiveness. Applications that cannot be fully funded will be considered according to community housing priorities and cost effectiveness.

PBA participation opportunities will be offered to the highest scoring applicant(s) until available resources are depleted.