



Housing Authority of the County of Santa Barbara

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The Housing Authority of the County of Santa Barbara Project-Based Section 8 Owner Application must provide the following:

- (1) A description of the proposed housing units to be contracted, including the number of units by size (square footage), bedroom count, bathroom count, unit plans and listing of amenities and services;
- (2) Evidence of site control;
- (3) The proposed contract rent per unit, including an indication of which utilities, services and equipment are included in the rent and which are not included. For those utilities that are not included in the rent, an estimate of the average monthly cost for each unit type for the first year of occupancy;
- (4) A statement identifying:
 - i. The number of persons (families, individuals, businesses and nonprofit organizations) occupying the property on the date of the submission of the application;
 - ii. The number of persons to be displaced, temporarily relocated, or moved permanently within the building or complex;
 - iii. The estimated cost of relocation payments and services, and the sources of funding;
 - iv. The organization(s) that will carry out the relocation activities.
- (5) The identity of the owner and the other project principals and the names of the officers and principal members, shareholders, investors, and other parties having a substantial interest; certification showing that the above-mentioned parties are not on the U.S. General Services Administration list of parties excluded from Federal procurement and non-procurement programs; a disclosure of any possible conflict of interest by any of these parties that would be a violation of the Agreement or the HAP contract; and information on the qualifications and experience of the principal participants. Information concerning any participant who is not known at the time of the owner's submission must be provided to the HA as soon as the participant is known.
- (6) The owner's plan for managing and maintaining the units;
- (7) Evidence of financing or lender interest and the proposed or existing terms of financing;
- (8) The proposed term of the HAP contract.